

COMPUTER SCIENCE DECLARATION FORM

1. Find an Advisor

Find a CS professor or lecturer who verbally agrees to be your advisor. See <http://bit.ly/csfacultylist> for a list of faculty members. You should meet with them in person, either in office hours or by appointment. For more info see <http://bit.ly/choosingadvisor>.

Write your advisor's name here. If you prefer to have an advisor assigned to you by the department, write "any" in the space below.

I have spoken
to

and they have agreed
to be my advisor.

2. Email and Print Transcript and Declare on Axess

Email a copy of your unofficial transcript from Axess (Academics → View Unofficial Transcript) to advisor@cs.stanford.edu with the subject "Unofficial Transcript <your first and last name>".

I have emailed an unofficial transcript from this quarter.

Print out a copy of your unofficial transcript from Axess and bring it with you when declaring. *Please don't staple it.*

I have printed out an unofficial transcript from this quarter.

Declare on Axess. (Academics → Declare a Major/Minor)

I have declared on Axess.

3. Basic Information

First Name	Middle Name	Last Name		
Name you go by:	Birth date:	Month:	Day:	Year:
SUID #	Stanford Email @stanford.edu			
Expected graduation	<input type="radio"/> 2016 <input type="radio"/> 2017 <input type="radio"/> 2018 <input type="radio"/> 2019 <input type="radio"/> Other:			
Intended Track:	Date you came to see the Course Advisor:			
<input type="checkbox"/> Check this box if you prefer NOT to have your photo on the CS students page.				

4. See the Course Advisor in Gates B02

Bring this form to the Course Advisor's office hours in **Gates B02**. The current quarter's office hours are posted at bit.ly/advisorOH.

NOTE: There are no office hours during finals week, break, or summer quarter. It may take up to two weeks for a declaration to go through, so please plan accordingly! Juniors should do this before winter quarter.